



Department of Policy, Planning and Development – Zoning Division
ZONING PERMIT

INSTRUCTIONS: Attach construction documents, copy of plans and the following if needed: approving resolution, soil erosion and sediment control permit and/or bond receipt. Submit application and documents to the Zoning Officer in the Department of Policy, Planning and Development at East Orange City Hall, 44 City Hall Plaza, basement level, East Orange, NJ 07018.

COMPLETE ALL APPLICABLE AREAS IN ITS ENTIRETY OR YOUR PERMIT WILL BE DELAYED

In accordance with the "LAND USE ORDINANCE OF THE CITY OF EAST ORANGE" the following application fees apply:

Residential Structure with 1-4 dwelling units: [] \$50

Residential Structures with 5 or more dwelling units: [] \$75

Commercial use(s) or mixed uses: [] \$100

Payment must be made by Cashier's Check or Money Order, made payable to the City of East Orange

PROJECT ADDRESS: _____ BLOCK: _____ LOT: _____

BUSINESS NAME (if applicable): _____

APPLICANT/CONTACT NAME: _____ PHONE: _____

APPLICANT/HOME ADDRESS: _____ EMAIL: _____

PROPERTY OWNER NAME: _____ PHONE: _____

PROPERTY OWNER ADDRESS: _____ EMAIL: _____

1. **PROPERTY USES:** Fill in the boxes below stating all uses at property (if vacant structure, list most recent uses). If the site is a vacant lot, check here []

| USE TYPE | EXISTING | PROPOSED | ZONING OFFICER NOTES |
|--|---------------------------|---------------------------|----------------------|
| [] Residential | # of Units: _____ | # of Units: _____ | |
| [] Non-Residential | # of Establishments _____ | # of Establishments _____ | |
| List all establishments at the property: | | | |

2. **STRUCTURE/SITE INFORMATION FOR NEW CONSTRUCTION/ADDITIONS** (State all measurements for the site and building). If no new construction or addition work involved, check here []

| | EXISTING | PROPOSED | ZONING OFFICER NOTES |
|---------------------------|----------|----------|----------------------|
| Front Yard Setback | | | |
| Rear Yard Setback | | | |
| Side Yard Setback (Rt) | | | |
| Side Yard Setback (Lt) | | | |
| Structure Height | | | |
| Lot Area in Square Feet | | | |
| Lot Width | | | |
| Off-Street Parking Spaces | | | |

3. PROJECT DESCRIPTION: _____

4. ADDITIONAL REQUIREMENTS: Was site Plan Approval, Historic Preservation Commission Approval or Variance Approval required and granted? If yes, check here [] and attached a copy of approving resolution.

5. BY SIGNING THIS APPLICATION YOU CERTIFY THAT THE INFORMATION SUBMITTED WITH THIS APPLICATION IS A TRUE REPRESENTATION OF THE PROPERTY WITH THE EXCEPTION OF ANY PROPOSED WORK AS PART OF THIS APPLICATION.

SIGNATURE OF APPLICANT

DATE

DETERMINATION (FOR OFFICE USE ONLY)

Date of Intake, if different from date of application: _____ Zone: _____

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[] APPROVED

[] NOTAPPROVED, Needs:

[] Site Plan Approval

[] Historic District Approval

[] "D" Variance

[] Bulk Variance

[] Bond

COMMENTS:

ZONING OFFICER SIGNATURE

DATE